



5420 Shelburne Road, Suite 300, Shelburne, VT 05482
Telephone 802-383-1234 Fax 802-383-1242

April 26, 2024

Re: Champlain Valley Union High School Wood Chip Proposal

The Champlain Valley Union High School is looking to establish a supplier for wood chips for the heating plant at Champlain Valley Union High School in Hinesburg, VT for the 2024-2025 school year.

Please review the attached specifications and bid sheet. Responses are requested by Monday, June 3, 2024 at noon. If you have any questions, please call Tom Mongeon, Maintenance Director for CVU regarding facility specifics at (802) 482-7189 or call Arleen Levinson, Fiscal Services Specialist regarding other Bid Questions at (802) 985-1926.

Submit bids to:

Gary Marckres, COO
Champlain Valley School District
5420 Shelburne Road, Suite 300
Shelburne Vermont, 05482

Clearly Mark Envelope "Wood Chip Bid"

Champlain Valley Union High School

Wood Chip Specifications

Wood Chip Product

Size	Consistent size of <u>2-1/2" x 2-1/2" x 5/8"</u> or smaller, allowing efficient movement through augers and mechanical systems. No extensive “stringy” wood chips (longer than permitted).
Screening	Screened to ensure the size requirements above.
Moisture	Consistent 35% to 45% moisture content (wet basis). <u>No chips with excessive moisture</u> (rain, snow, ice, etc.).
Type	<u>Hardwood only</u> , to ensure highest heat (BTU) content. Sugar maple, oak, beech, and yellow birch are preferred. No softwoods.
Cleanliness	Free of dirt, rocks, metal, paints, and all other foreign materials.
Estimated Volume	CVU estimates they will use approximately 1000 tons per year.

Wood Chip Delivery

Legal	Meet all appropriate legal transport requirements, local and federal state. Local contact is Michael Anthony – Town of Hinesburg, Highway Department.
Unloading	Unloaded by <u>self-unloading</u> equipment (i.e., self-unloading van). Unloading must be done in a clean manner, without excessive spillage of wood chips outside of the storage area.
Hours	Delivery to be prior to regular school hours, 5:00 am to 7:00pm, unless otherwise noted below.
Weigh Slips	Weigh slips are required/unless other arrangements are made with the school.
Contacts	Facility specifics – Tom Mongeon, CVU (802) 482-7189 Bid questions – Arleen Levinson, (802) 985-1926
Bid Price	Price per ton delivered to CVU High School is requested by noon on Thursday, June 1, 2023. Bid price to be valid through the 2023/2024 school year.
Submit bids to	Gary Marckres, COO Champlain Valley School District 5420 Shelburne Road, Suite 300 Shelburne, Vermont 05482

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If for any reason the winning vendor is not able to fulfill the contract that was submitted would you be interested in being a back-up supplier? Yes / No

2024-2025 School Year Bid

Bid Price per ton: \$ _____

Bid Price per flat rate \$ _____

Bid Price per truck load \$ _____

Date: _____

Signed: _____

Company Name: _____

Address: _____

Email Address: _____

Phone #: _____